

From:

Dated

To,
The Chief Officer
Margao Municipal Council,
Margao – Goa.

Sub: Request for Issue Birth/Death Certificates

Sir,

Kindly issue me Birth/Death Certificate details are as given below.

Name of Child/ Deceased _____

Date of Birth/Death _____

Reg No. _____

Place of Birth/ Death _____

Name of Father/Deceased Father _____

Name of Mother/ Deceased Mother _____

Name of Husband/Wife _____

No. Of Copies _____

Thanking you,

Yours Faithfully,